

Insert Academic Degree Name Here

Annual Program Report Template

Year:	
Program:	

		(NCC) certification.				
		Successful CACREP Review CACREP re-accreditation. Earning full accreditation of the CMCHC program.	Our CMHC program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Our re-accreditation report was due in April 2020. Attaining full accreditation will be an additional testament to the the high quality of our program, faculty and students.	Rationale: The CMHC program will attain full CACREP accreditation.	The CMHC program lost CACREP accreditation at the end of the Fall 2020 semester due to failure to achieve the required student-to-instructor ratio of 12:1. Therefore, this goal was obsolete for the 2021-2022 academic year.	CACREP accreditation is no longer a goal for the CMHC Program.
		Student Retention & Satisfaction The percentage of students who complete the program as well as their level of satisfaction with the program will be measured.	Student satisfaction will be measured through exit surveys. Student retention will be measured by the percentage of students who successfully complete the program.	Rationale: 80% of CMHC students will successfully complete the program.	Spring 2019, 18 students enrolled in the CMHC program. A combined total of 5 (27.78%) CMHC students graduated from the program in August & December of 2021. COVID-related complications might explain a portion of the variation.	(a) An "Orientation to the CMHC Program" video quiz has been implemented into the Blackboard course for CNDV 5304 (Foundations of Professional Counseling) to ensure that students receive important program information when they begin their coursework for the CMHC Program; (b) Faculty are providing students with CMHC program information and important deadlines via the Blackboard organization titled "Clinical Mental Health Counseling Resources"; and (c) An exit survey has been embedded within the Blackboard course for CNDV 5394 (CMHC Internship).

Students will demonstrate competence in counseling skills and techniques.

Students will demonstrate mastery of basic and advanced counseling skills by passing CNDV 5310 with a B or better.

Students will also perform satisfactorily during Residency, Practicum and Internship.

Students will demonstrate competence and skill in conducting an intake interview, a mental

		<p>Demonstrate mastery of counseling skills during Residency course. Instructors observe and evaluate students' competence in basic and advanced counseling skills during enrollment in CNDV 5380 (Residency).</p>	<p>Residency instructors observe and evaluate the basic and advanced counseling skills of students through the face-face component of the course.</p>	<p>Rationale: At least 90% of CMHC students will earn a passing score in CNDV 5380 (Residency).</p>	<p>a grade of B or better. Summer 2021 through Spring 2022, 70 CMHC students enrolled in CNDV 5380. Among them, 1 (1.41%) withdrew and 1 (1.41%) dropped the course witc5rC</p>	
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	clients, colleagues, professionals and agency staff.		Scale (CCS), for every student during the face-to-face component of the Residency course.	colleagues, and professionals as indicated by dispositions rubric scores.	proficiency with professional and ethical behavior in interactions with others.	
		Field Experience Evaluations. Field Experience supervisors observe and evaluate the professional dispositions of students in Practicum and Internship.	Students will earn satisfactory mid and final semester evaluations. Students will successfully complete Practicum and Internship.	Rationale A: At least 90% of CMHC Field Experience students will successfully complete the course (CNDV 5392/5394). Rationale B: At least 90% of CMHC Field Experience students will earn satisfactory evaluations from their site supervisors.	(A) During 2021-2022, a total of 91 CMHC students enrolled in field experience courses (CNDV 5392/5394). Of them, 90 (98.8%) completed the course successfully. (B) All 55 (100%) CMHC students for whom data were available met the standard.	None
Students will practice ethically in all courses and field experiences. Students will demonstrate ethical practice with their coursework and performance at their field experience sites.	Students demonstrate the ability to apply and adhere to ethical and legal standards in clinical mental health counseling. Practicum and Internship students apply principles of professional ethics in their work at their practice sites.	Successful Completion of Ethics course. While enrolled in CNDV 5322, students complete reflective assignments, application assignments, and discussion board posts.	Instructors will evaluate students' knowledge and application of material during enrollment in CNDV 5322.	Rationale: At least 90% of students will earn a B or higher in the Ethics course (CNDV 5322) in the CMHC program.	Summer 2021 through Spring 2022, 70 CMHC students enrolled in CNDV 5322. Among them, 66 (94.29%) passed the course with a grade of B or better. One student (1.43%) withdrew and 3 (4.29%) earned a failing grade for the course.	None
		Successful Completion of Field	Students will be evaluated on their ability to	Rationale: At least 95% of CMHC Field	During 2021-2022, a combined total	(a) Faculty created training modules for site supervisors to equip them with information

		<p>Experience. While enrolled in Practicum and Internship courses, students are evaluated on their knowledge of ethics and legal standards, as well as their ethical practices. Students do not pass the course if there is evidence of unethical behavior.</p>	<p>adhere to ethical and legal standards during their field experience courses.</p>	<p>experience students will successfully complete Practicum and Internship.</p>	<p>of 91 CMHC students enrolled in field experience courses (CNDV 5392/5394). Among them, 90 (98.8%) completed the course successfully.</p>	<p>about performance expectations for students enrolled in Practicum and Internship. Site supervisors must complete the training modules with a score of 80% or higher. (b) Faculty created a Telehealth training module for Practicum and Internship students who provide Telehealth services for clients at their practice sites. Students must complete the training module with a score of 80% or higher.</p>
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Table 2. Continuous Improvement Results Since Last Report

Stage 4: ACT		
<p>Actions/Goals Based on Data Results</p> <p><i>*Copy last cycle's actions/goals and report on progress toward continuous improvement on those here.</i></p>	<p>Status</p> <p><i>C=Complete</i></p> <p><i>P=Progressing</i></p> <p><i>N=No Action Taken</i></p>	<p>Discussion of Status</p> <p><i>If C, describe efforts that led to accomplishment of actions/goals.</i></p> <p><i>If P, provide update on progress made toward accomplishing actions/goals and what tasks remain</i></p> <p><i>If N, discuss why action toward accomplishing actions/goals has been delayed and what work will be initiated toward accomplishment.</i></p>

